

Mailing Services Unit
FY 2005
Price List

MAJOR MAILING SERVICES ACTIVITIES FOR MAILING SERVICES:			
Mailing Services Hourly Rate: \$ 61.98			
MAILING SERVICES :	FY 2005 Cost per 100/ Job/Each	MAILING SERVICES	FY 2005 Cost per 100/Job/Each
I. Postal Soft		Manual Inserting - #10 or smaller	
Set up: Hourly Rate, minimum 1/4 hour	Quote	1 Piece	\$8.30
		2 Pieces	\$12.40
Labels-Pin Fed Self Adhesive	\$1.60	3 Pieces	\$15.50
		4 Pieces or more	Quote
II. Preparation for Mailing		Manual Inserting-Larger than # 10's	
Rubber Stamping	\$5.20	1 Piece	\$10.40
		2 Pieces	\$13.50
Collating & Stapling		3 Pieces	\$17.60
2 pieces	\$10.40	4 Pieces	\$20.70
3 pieces	\$15.50	5 Pieces or more	Quote
4 pieces	\$20.70		
More than 4 Charged at Hourly Rate		Bursting	
		Set Up	\$10.40
Folding Sheets		Plus	\$1.30
Set Up	\$15.50	Tabbing	
Single	\$2.10	Set Up	\$31.00
Multiple	\$5.20	Single Tab	\$2.10
Manual	\$20.70	Double Tab	\$2.30
Direct Addressing/Imagemail		Heat Sealing & Bursting	
Set Up	\$15.50	Set Up	\$10.40
#10 Items & Smaller	\$1.40	Plus	\$2.10
Self Mailers-Tri Folded	\$2.50		
Envelopes Greater than #10 to 10 X 13	\$2.40	Pressure Seal	
Books, Magazines, Catalogs	\$3.50	Set Up	\$10.40
Difficult to Feed Items	\$3.50	Plus	\$1.60
Machine Labeling		Check Processing:	\$10.40
Set Up	\$15.50		
#10 Items & Smaller	\$1.10	III. Mailing	
Self Mailers-Tri Folded	\$1.60	Sealing	
Envelopes Greater than #10 to 10 X 13	\$2.10	#10's	\$10.40
Books, Magazines, Catalogs, Difficult to Feed Items	\$3.10	Manual Sealing Glued or Peel	\$20.70
Self Adhesive Labeler			
Set Up	\$31.00	Sorting, Tying, Bagging Standard & 1st Class Presort (Non-machinable)	
#10 Items & Smaller	\$2.40	Presorted #10's and Smaller	Quote
Self Mailers-Tri Folded	\$2.40	Non Sorted #10's and Smaller	Quote
Envelopes Greater than #10	\$2.40	Presorted Material larger than #10 to 12X15	Quote
Manual Labeling		Non Sorted Material larger than #10 to 12X15	Quote
Self Adhesive	\$6.20	Presort Larger than #10	Quote
Crack & Peel or Sheet	\$12.40	Non Presort Larger than #10	Quote
Gummed	\$15.50		
Address Typing	Quote		
Wrapping & Packaging	Quote		
Machine Inserting			
Set Up	\$15.50		
Plus	\$3.40		
Machine Inserting-AIM	\$4.86		

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Other Mailing Rates		Rate	Units
Metering:			
Metered Packages (Hand Tape)		\$1.3000	Per Piece
Accountable Mail		\$1.9000	Per Piece
Metered (Imprint) Mail		\$0.0380	Per Piece
Presort Metered Mail:			
Tier 2		\$0.0200	Per Piece
Tier 3		\$0.0260	Per Piece
UPS Per Package Rate		\$2.3000	Per Package
Intrastate Mail Runs		Contact Acquisition Services, Logistics, for rate information.	
Freight: Special Freight Runs		Contact Acquisition Services, Logistics, for rate information.	